



**VILLAGE OF BOSQUE FARMS
PLANNING & ZONING COMMISSION
MINUTES OF THE REGULAR MEETING
November 3, 2014**

1. RESIDENTS TO ADDRESS COMMISSION ON NON-AGENDA ITEMS

None.

2. CALL TO ORDER

Chairman Sharon Eastman called the meeting to order at 6:00 p.m.

3. ROLL CALL

Present were Chairman Sharon Eastman, Commissioners Carl Hulsey, Karen McAda, John Craig, Robert Morgan and Planning & Zoning Administrator Loretta K. Hatch.

4. PLEDGE OF ALLEGIANCE

Chairman Eastman led the Pledge of Allegiance.

5. APPROVAL OF AGENDA

Commissioner Hulsey moved to approve the Agenda for November 3, 2014. Commissioner Craig seconded. **Motion carried unanimously.**

6. APPROVAL OF THE MINUTES

September 8, 2014 Planning & Zoning Commission Regular Meeting

Commissioner Hulsey moved to approve the minutes of the regular meeting held on September 8, 2014. Commissioner McAda seconded. **Motion carried unanimously.**

7. NEW BUSINESS

A. Evaluation of Conditional Use Permit as per 10-1-13.G by James David Charlesworth for the purpose of updating employee information..

Sworn in:

James David Charlesworth, 1490 Lillie Dr., Bosque Farms, NM 87068

Karen Dremann, 1490 Lillie Dr., Bosque Farms, NM 87068

Discussion regarding existing Home Occupation Permit and employee specifics.

Motion made by Commissioner McAda to **DENY** allowing employees to conduct work on the premises as per Ordinance 10-1-13.L.1. at 1490 Lillie Dr., Bosque Farms, NM 87068 by James David Charlesworth. Commissioner Craig seconded. **Motion carried unanimously.**

B. Request for a Conditional Use Permit as per Ordinance 10-1-9.C.1.a. and 10-1-4.3.c at 1850 Wasmer Cir, Bosque Farms, NM 87068 by Clarence Filip and Jennifer Jones .

Sworn in:

Jennifer Jones, 10610 Central Ave. SE, Lot 27, Albuquerque, NM 87123

Discussion regarding Conditional Use Permit, property and specifics on caregiving.

Motion made by Commissioner Hulsey to **APPROVE** request for a temporary Conditional Use Permit as per Ordinance 10-1-9.C.1.a and 10-1-4.3.c at 1850 Wasmer Cir., Bosque Farms, NM 87068. by Clarence Filip and Jennifer Jones for a period of one (1) year to begin on December 1, 2014. Commissioner Morgan seconded. **Motion carried unanimously.**

C. Consideration of amendments to Ordinance 10-1-20.

Discussion regarding changes and wording of Ordinance 10-1-20.

Motion made by Commissioner Craig to recommend to the Governing Body amendment to Ordinance 10-1-20.F.1.a. to read "Such signs shall not be placed more than thirty (30) days prior to the final day of voting designated as Election Day and shall be removed within three (3) days following the election;" and amend Ordinance 10-1-20.G. by removing the words "by the business and/or property owner". Commissioner McAda seconded. **Motion carried unanimously to RECOMMEND amendment s to 10-1-20 to the Governing Body.**

8. MONTHLY REPORT

Loretta Hatch gave monthly report for the month of October 2014.

9. ADJOURN

Motion made by Commissioner Hulsey to adjourn meeting at 7:45 PM. Seconded by Commissioner McAda. **Motion carried unanimously.**

PASSED, APPROVED AND ADOPTED THIS 5TH DAY OF JANUARY 2015.

ATTEST:

Sharon Eastman, P & Z Chairman

Loretta K. Hatch, Planning & Zoning Administrator/Officer